

RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 1014B

November 25, 2020

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Held

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Call to Order

The Concord Township Board of Trustees met in regular session on Wednesday, November 25, 2020 at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio 43015. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson and Jason Haney. Other staff included Zoning Inspector Ric Irvine and Fiscal Officer Jill Davis.

Public attendance was provided via social distancing and teleconference.

Mr. Haney moved and Mr. Johnson seconded to approve the minutes of the previous meeting with one change. Vote: Haney-yes, Johnson-yes.

Public Input - None.

Financial Report

Chairman Johnson certified the Fiscal Officer provided current financial reports for the Township, and money is available to pay the bills. The current Cash Summary by Fund shows the following cash balances:

General Fund:	\$7,364,138.60
Special Revenue Funds:	<u>\$2,980,364.86</u>
Total All Funds:	\$10,344,503.46

Mr. Johnson moved and Mr. Haney seconded to approve pending purchase orders, vouchers, and warrants #84-88, 17274-17304, all totaling \$356,292.22. Vote: Haney-yes, Johnson-yes.

Zoning Department

Mr. Irvine reported 19 zoning permits have been issued since the last meeting.

-The Zoning Commission will hold a hearing December 8, 2020 at the Concord Township Fire Station and via Zoom for Metro Development's rezoning application. Information will be posted on the township website.

-The Board of Zoning Appeals will hold a meeting on December 15, 2020 at the Concord Township Administrative Building to hear two appeals cases.

- Nuisance cases continue to be monitored: two cases are receiving letters and calls, three cases involving pools in the front yard and abandoned, unlicensed vehicles were forwarded to the Assistant Prosecuting Attorney, and Mars Hill Baptist Church action is proceeding per ORC 505.87.

Trustee Garrett joined the meeting at 7:13 p.m.

Road Department

Trustee Garrett mentioned that due to a part-time employee testing COVID-positive, only the two full-time employees were working, alone on separate projects. COVID protocol was discussed.

-Snow equipment is being prepared for the season. Mr. Irvine noted the first snow event will be next Monday.

-The Clark Shaw Road drainage project has begun; drains are being poured.

Fire Department

Trustee Garrett noted he attended the new fire truck committee meeting on November 17, 2020. Discussion was held regarding water holding capacity, storage, and ladders versus buckets. Specs and price quotes will be coming soon.

Other Business/Correspondence

-The Request for Engineering was submitted for the ADA ramps in Scioto Reserve.

-A complaint was received about holiday lights being strung across the streets, but Trustee Haney could not find during his drive inspection.

**RECORD OF PROCEEDINGS
CONCORD TOWNSHIP BOARD OF TRUSTEES**

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November 25, 2020

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Held

-Any employees wanting seasonal flu shots at Walgreens need to get them by next Monday.

-The 2021 approved posted roads were received from the Delaware County Engineer's Office, and will be compared to the requested roads submitted.

-The Joint Economic Development District contract dated March 16, 2020 by and between the Village of Shawnee Hills, Orange Township, and Concord Township was received. The contract will be forwarded to the Prosecuting Attorney's office for signing.


-Fiscal Officer Davis attended trainings for Public Records law and Records Retention policies on November 19, 2020.

With no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES


Bart Johnson

Joe Garrett


Jason Haney

Concord Township Trustee Meeting

November 25, 2020

Call in (669) 224-3412
Access Code: 701-660-893

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

New Business

Fire Chief

Fiscal Officer

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY
Cash Summary by Fund
 Year 2020

Fund #	Fund Name	Balance 1/1/2020	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue (excluding transfers and advances out)	Expenditures	Transfers Out	Advances Out	Balance 12/31/2020	Non-Pooled Balance	Pooled Balance
1000	General	\$6,542,094.84	\$0.00	\$1,485,643.56	\$0.00	\$0.00	\$8,027,738.40	\$663,599.80	\$0.00	\$0.00	\$7,364,138.60	\$0.00	\$7,364,138.60
2011	Motor Vehicle License Tax	\$19,613.08	\$0.00	\$16,720.72	\$0.00	\$0.00	\$36,333.80	\$10,123.09	\$0.00	\$0.00	\$26,210.71	\$0.00	\$26,210.71
2021	Gasoline Tax	\$94,643.56	\$0.00	\$169,981.97	\$0.00	\$0.00	\$264,625.53	\$130,686.04	\$0.00	\$0.00	\$133,939.49	\$0.00	\$133,939.49
2031	Road and Bridge	\$1,122,116.58	\$0.00	\$457,258.40	\$0.00	\$0.00	\$1,579,374.98	\$293,613.58	\$0.00	\$0.00	\$1,285,761.40	\$0.00	\$1,285,761.40
2041	Cemetery	\$11,940.39	\$0.00	\$11,835.20	\$0.00	\$0.00	\$23,775.59	\$13,966.39	\$0.00	\$0.00	\$9,809.20	\$0.00	\$9,809.20
2111	Fire District	\$836,107.27	\$0.00	\$2,952,675.44	\$0.00	\$0.00	\$3,788,782.71	\$2,348,773.97	\$0.00	\$0.00	\$1,440,008.74	\$0.00	\$1,440,008.74
2231	Permissive Motor Vehicle License Tax	\$32,098.74	\$0.00	\$33,887.38	\$0.00	\$0.00	\$65,986.12	\$23,333.17	\$0.00	\$0.00	\$42,652.95	\$0.00	\$42,652.95
2272	Coronavirus Relief Fund	\$0.00	\$0.00	\$480,671.65	\$0.00	\$0.00	\$480,671.65	\$438,689.28	\$0.00	\$0.00	\$41,982.37	\$0.00	\$41,982.37
2901	CARES Act Coronavirus Relief Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Report Total:	\$8,658,614.46	\$0.00	\$5,608,674.32	\$0.00	\$0.00	\$14,267,288.78	\$3,922,785.32	\$0.00	\$0.00	\$10,344,503.46	\$0.00	\$10,344,503.46

Last reconciled to bank: 10/31/2020 – Total other adjusting factors: \$0.00

Payment Listing

11/12/2020 to 11/25/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
84-2020	11/20/2020	11/23/2020	CH	HR BUTLER, LLC	\$196.35	0	
	Purpose:	PAYROLL PROCESSING FEES 2020					
85-2020	11/20/2020	11/23/2020	CH	HR BUTLER, LLC	\$2,668.07	0	
	Purpose:	FIRE DEPT UNION DUES 112020, OHIO DEFER COMP 457, SECURITY BENEFIT 457, AFLAC INSUR, POICE & FIREMAN'S INSUR					
86-2020	11/20/2020	11/24/2020	CH	HR BUTLER, LLC	\$140,318.41	0	
	Purpose:	PAYROLL SALARIES 112020					
87-2020	11/20/2020	11/24/2020	CH	HR BUTLER, LLC	\$21,095.76	0	
	Purpose:	PAYROLL TAXES WITHHELD					
88-2020	11/25/2020	11/25/2020	CH	ANTHEM BCBS OH GROUP	\$29,978.13	0	
	Purpose:	MEDICAL INSURANCE DEC20					
17274	11/24/2020	11/24/2020	AW	POSTMASTER	\$165.00	0	
	Purpose:	POSTAGE STAMP SUPPLY					
17275	11/24/2020	11/24/2020	AW	OFFICE CITY EXPRESS	\$53.62	0	
	Purpose:	ADMIN OFFICE SUPPLIES					
17276	11/24/2020	11/24/2020	AW	OHIO TWP ASSOC. RISK MANAGEMENT AI	\$55,495.00	0	
	Purpose:	TWP LIABILITY INSUR RENEWAL 20-21					
17277	11/24/2020	11/24/2020	AW	DEL-CO WATER CO INC	\$214.64	0	
	Purpose:	UTILITIES - FIRE DEPT					
17278	11/24/2020	11/24/2020	AW	OHIO EDISON	\$1,696.92	0	
	Purpose:	UTILITIES - FIRE DEPT					
17279	11/24/2020	11/24/2020	AW	MADISON ENERGY COOP ASSOC INC	\$41.17	0	
	Purpose:	UTILITIES - ROAD DEPT					
17280	11/24/2020	11/24/2020	AW	PORTA KLEEN	\$105.00	0	
	Purpose:	PARK PORTABLE RESTROOM OCT					
17281	11/24/2020	11/24/2020	AW	ANGIE ELLERBROCK	\$8.20	0	
	Purpose:	ZONING POSTAGE NUIS REIMB					
17282	11/24/2020	11/24/2020	AW	FRANKLIN EQUIPMENT LLC	\$82.80	0	
	Purpose:	OLLER CEMY FOUNDATION MIXER					
17283	11/24/2020	11/24/2020	AW	TIME WARNER CABLE	\$137.67	0	
	Purpose:	UTILITIES - FIRE DEPT					
17284	11/24/2020	11/24/2020	AW	ORANGE TOWNSHIP	\$705.20	0	
	Purpose:	FIRE DEPT QUINT & ENGINE ANNL MAINT					
17285	11/24/2020	11/24/2020	AW	BOUND TREE MEDICAL, LLC	\$328.66	0	
	Purpose:	FIRE DEPT/EMS DRUG SUPPLIES					
17286	11/24/2020	11/24/2020	AW	42 AUTOMOTIVE INC.	\$372.79	0	
	Purpose:	FIRE EXPEDITION WINDOW MOTOR, FIRE STATION CAR OIL CHANGE					
17287	11/24/2020	11/24/2020	AW	MOUNT CARMEL OCCUPATIONAL HEALTH	\$3,060.00	0	
	Purpose:	FIRE DEPT ANNUAL PHYSICALS/BLOODWORK					
17288	11/24/2020	11/24/2020	AW	JERRY HELD	\$97.35	0	
	Purpose:	FIRE DEPT OIL DRY SUPPLY					
17289	11/24/2020	11/24/2020	AW	Ohio Public Employees Retirement System	\$9,420.25	0	
	Purpose:	TWP PENSION CONTRIB OCT20					
17290	11/24/2020	11/24/2020	AW	Ohio Police & Fire Pension Fund	\$66,014.10	0	
	Purpose:	FIRE PENSION CONTRIB OCT20					
17291	11/24/2020	11/24/2020	AW	SOUTHEASTERN EQUIPMENT CO., INC.	\$6,729.77	0	
	Purpose:	ROAD DEPT WHEEL LOADER REPAIRS					
17292	11/24/2020	11/24/2020	AW	RINEHART LEGAL SERVICES, LTD.	\$5,080.00	0	
	Purpose:	TWP LEGAL COUNSEL 2019/ZONING+					
17293	11/25/2020	11/25/2020	AW	IMPLEMENT, LLC	\$2,500.00	0	
	Purpose:	CONTRACTED LANDSCAPE STANDARDS					
17294	11/25/2020	11/25/2020	AW	GORDON FLESCH CO., INC.	\$40.55	0	
	Purpose:	ADMIN COPIER USE NOV-DEC					
17295	11/25/2020	11/25/2020	AW	ADVANCED DRAINAGE SYSTEMS, INC.	\$427.35	0	
	Purpose:	ROAD DEPT CLARKSHAW RD DRAINAGE PROJ					
17296	11/25/2020	11/25/2020	AW	VERIZON WIRELESS	\$321.90	0	
	Purpose:	UTILITIES - FIRE DEPT					
17297	11/25/2020	11/25/2020	AW	FRONTIER	\$65.31	0	
	Purpose:	UTILITIES - ADMIN DEPT					
17298	11/25/2020	11/25/2020	AW	SHELLY MATERIALS, INC	\$60.00	0	
	Purpose:	ROAD DEPT CLARKSHAW RD DRAINAGE PROJ					
17299	11/25/2020	11/25/2020	AW	DELTA DENTAL	\$2,521.09	0	